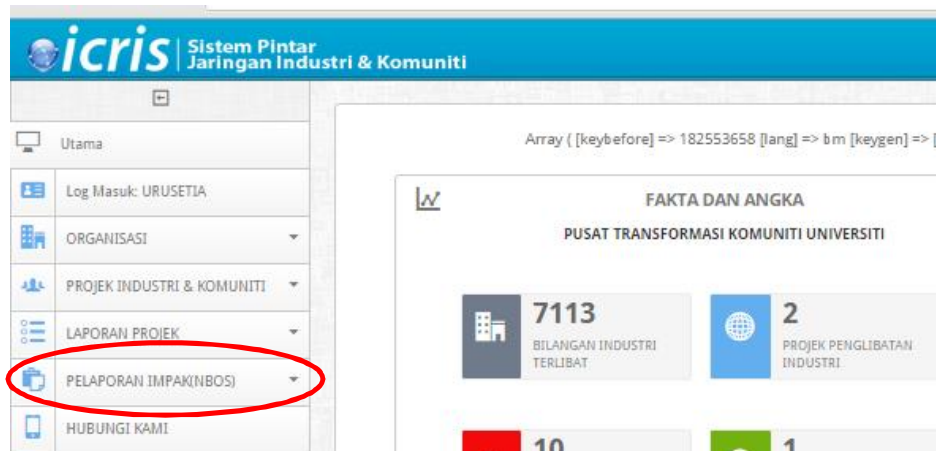


## MANUAL PELAPORAN IMPAK (NBOS)

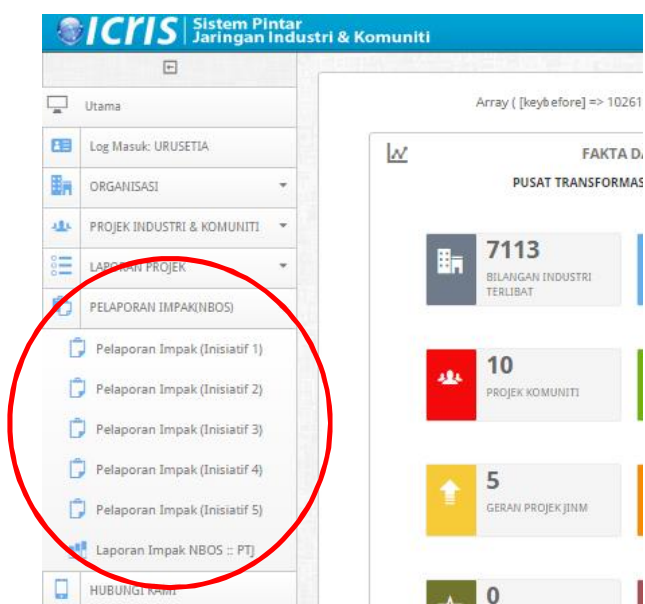
1. Laman web: [www.icris.upm.edu.my](http://www.icris.upm.edu.my)



2. Pergi ke menu **Pelaporan Impak (NBOS)**



3. Pilih **Inisiatif** untuk memasukkan data laporan.








4. Inisiatif 1: Program 1: Latihan Industri - Masukkan data seperti yang diperlukan dan simpan.

5. Senarai data yang telah dimasukkan akan “appear” di bawah dan setiap data perlu diklik “pengesahan” dan Ketua PTJ akan mengesahkan terlebih dahulu sebelum Urusetia UCTC menerima laporan.

Bil. Laporan	Semester	Bil. Mahasiswa LI Dalam Negara	Bil. Mahasiswa LI Luar Negara	Jumlah Mahasiswa	Bilangan Graduan Yang Bekerjaya Selepas 6 Bulan Tamat Pengajian	Nama Fail	Tindakan	
1	JUN/2015	Semester 1	667	26	693	5	Data pengujian.pptx	✓
2	MAC/2015	Semester 1	2420	15	2435	80	Data pengujian icris.pptx	✓
3	SEPTEMBER/2015	Semester 1	100	100	200	500	social mapping 2015.pptx	📄
4	SEPTEMBER/2015		99	0	99	99		📄
5	NOVEMBER/2016		77	77	154	154		📄
6	NOVEMBER/2016		77	77	154	77	Data pengujian icris.pptx	📄
7	MAC/2016	Semester 2	555	55	610	5		📄
8	JANUARI/2016	Semester 1	55	55	110	50		📄 🗑️

Icon:

-  **Telah disahkan**
-  **Menunggu Pengesahan**
-  **Kemaskini Laporan**
-  **Hapus Projek**
-  **Hantar untuk Pengesahan**

Laksanakan langkah 4 dan langkah 5, bagi inisiatif seterusnya.

6. Inisiatif 1: Program 2: Program Komuniti Berkredit

7. Inisiatif 2: Program 1: Knowledge Transfer Program (KTP)

8. Inisiatif 2: Program 2: Sukarelawan Berasaskan Ilmu (Tidak Berkredit)

9. Inisiatif 3: Program 1: Tempahan Fasiliti Sukan

10. Inisiatif 3: Program 2: Tempahan Fasiliti Umum

11. Inisiatif 3: Program 3: Tempahan Makmal

12. Inisiatif 3: Program 4: Kursus Jangka Pendek

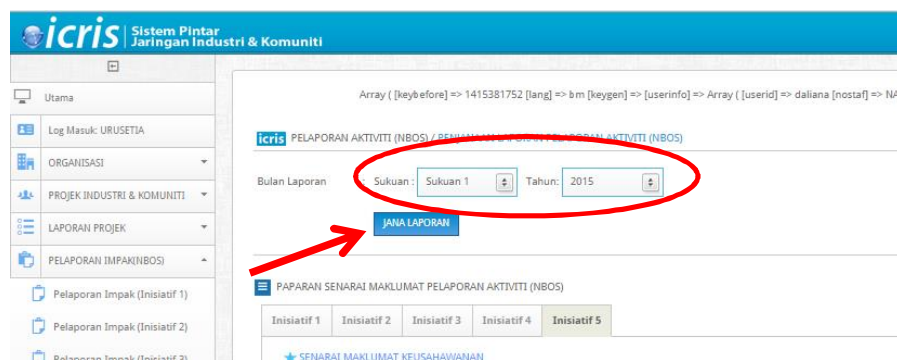
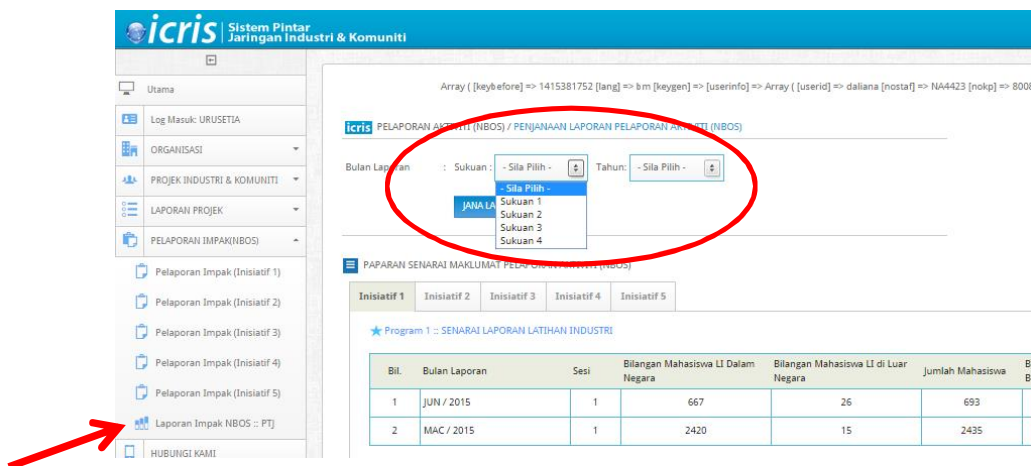
13. Inisiatif 3: Program 5: Pakej Pelancongan Kampus

14. Inisiatif 3: Program 6: Lawatan Tempat Menarik

15. Inisiatif 4: Program: Kursus Jangka Pendek oleh Pakar Industri

16. Inisiatif 5: Program: Keusahawanan

17. Klik Laporan Impak NBOS: PTJ – Pilih bulan laporan Sukuan dan Tahun, kemudian klik **JANA LAPORAN**



18. Klik laporan dalam bentuk EXCEL atau ikon "Printer"

The screenshot shows the iCRIS system interface. The top navigation bar includes the iCRIS logo and the text 'Sistem Pintar Jaringan Industri & Komuniti'. The user's name 'DALIANA BINTI HARUN' is visible in the top right. The main content area displays the logos of the Ministry of Education Malaysia, LCTC, and NBOS. Below the logos, the report title is 'LAPORAN IMPAK LCTC BULAN - (JANUARI / FEBRUARI / MAC) TAHUN : 2015'. The report content includes two tables: 'Program 1: Latihan Industri' and 'Program 2: Program Komuniti Berkredit'. A red circle highlights the printer and Excel icons in the top right corner of the report area.

19. Cetak laporan

The screenshot shows the iCRIS system interface with a print dialog box open. The dialog box has a 'Print' section with 'Total: 3 pages' and 'Save' and 'Cancel' buttons. The 'Destination' section has 'Save as PDF' and a 'Change...' button. The 'Pages' section has 'All' selected and a text input field 'e.g. 1-5, 8, 11-13'. The 'Layout' section has 'Landscape' selected. The 'Paper size' section has 'A4' selected. The 'Margins' section has 'Default' selected. The 'Options' section has 'Headers and footers' and 'Background graphics' checked. The background shows the same report content as in the previous screenshot, but with a red border around the report area.

20. Setelah selesai, Log Keluar dan Tamat.

The screenshot shows the iCRIS system interface. The left sidebar contains a user menu with the following items: 'Utama', 'Log Masuk: URUSETIA', 'ORGANISASI', 'PROJEK INDUSTRI & KOMUNITI', 'LAPORAN PROJEK', 'PELAPORAN IMPAK(NBOS)', 'HUBUNGI KAMI', and 'LOG KELUAR'. The 'LOG KELUAR' option is highlighted with a red circle. The main content area shows the same report content as in the previous screenshots.